



UNIwersytet Jagielloński
w Krakowie

Prorektor ds. badań naukowych

1027.0643.25.2022

**COMMUNICATION
BY JAGIELLONIAN UNIVERSITY
VICE-RECTOR FOR RESEARCH
of 14 April 2022**

on: a facilitated mode of preparing annual and final reports on the implementation of research projects funded by the NCN recommended for funding in calls announced by the National Science Centre from 15 March 2019.

To meet the requirements by the National Science Centre (NCN), and to facilitate the process of reporting on research projects recommended for funding in NCN calls announced from 15 March 2019 (i.e. OPUS 17, PRELUDIUM 17, PRELUDIUM 17, MAESTRO 11, SONATA BIS 9, SONATA 15, PRELUDIUM BIS 1, SONATINA 4), I kindly ask principal investigators in the projects to match costs settled under the heading of "Other direct costs" to one of the headings listed below when **describing financial documents:**

1. materials and small instruments;
2. third-party services;
3. business trips;
4. visits, consultations;
5. joint contractors;
6. other expenses.

The above mentioned costs should be qualified in accordance with the cost estimate included in the funding proposal, taking into account changes introduced over the period of its implementation.

The measure adopted will facilitate day-to-day recording of costs under individual headings, thus enabling financial data to be treated for annual and final reports in a way matching the nature of the proposal and the categories listed in templates of NCN reports free of the need to match the costs at the stage of drafting the reports by the projects' principal investigators.

With queries regarding the description of financial documents please contact Ms Elżbieta Wito, phone no 12 663 30 07, elzbieta.wito@uj.edu.pl